

# Glossary

- affiliate [N-COUNT-U15] An **affiliate** is a person or business that directs Internet traffic to a business's website in exchange for a percentage of sales. **jednostka stowarzyszona (osoba lub firma kierująca ruch internetowy na stronę innej firmy w zamian za udział w zyskach)**
- appearance [N-COUNT-U12] **Appearance** is the way that a web page looks. **wygląd**
- attachment [N-COUNT-U8] An **attachment** is a file that is sent with an email. **załącznik**
- bandwidth [N-UNCOUNT-U14] **Bandwidth** is a measurement of the amount of information that a computer network can send or receive. High bandwidth allows images and websites to load quickly on the Internet. **przepustowość łącza**
- banner [N-COUNT-U15] A **banner** is a rectangular graphic on a website that advertises a business. **banner reklamowy**
- brick and mortar [N-COUNT-U15] A **brick and mortar** is a business that operates in a physical location instead of online. **tradycyjna firma (niedziałająca w internecie)**
- case [N-COUNT-U3] A **case** is an enclosure that holds the computer's components. **obudowa komputera**
- CAT-5 (Category 5) cables [N-COUNT-U5] **CAT-5 cables** are the standard cables that connect computers to networks. **kable CAT-5**
- cell [N-COUNT-U11] A **cell** is a unit of a spreadsheet that holds a piece of information. **komórka (w tabeli)**
- cell phone [N-COUNT-U2] A **cell phone** is a telephone that you take with you to make calls anywhere. **telefon komórkowy**
- certificate authority [N-COUNT-U15] A **certificate authority** creates, offers and verifies reliable digital certificates. **podmiot nadający certyfikaty**
- clip art [N-UNCOUNT-U13] **Clip art** is electronic artwork that can be used in publications. **klipart**
- code [N-COUNT-U1] **Code** is a set of words and signs that give instructions to a computer. **kod (programu komputerowego)**
- codec [N-COUNT-U14] A **codec** is a piece of videoconferencing equipment. It codes signals that go out and reads signals that come in. **koder-dekoder, układ kodująco-dekodujący**
- coding [N-UNCOUNT-U12] **Coding** is the programming language that makes up a website. **kodowanie**
- compatibility [N-UNCOUNT-U7] **Compatibility** is the ability of a program or file to work with another program. **kompatybilność**
- comprehensive layout [N-UNCOUNT-U13] A **comprehensive layout** is a rough draft of a publication showing the relative positions of text and illustrations. **wstępna wersja publikacji prezentowana klientowi**
- computer [N-COUNT-U2] A **computer** is an electronic device that manipulates data. **komputer**
- configuration [N-COUNT-U5] The **configuration** of a network is the group of settings that control how information is sent and received on a network. **konfiguracja**
- content [N-UNCOUNT-U12] **Content** is the material on a web page, including text and graphics. **zawartość**
- contrast [N-UNCOUNT-U10] **Contrast** is the amount of difference between the dark areas and light areas of an image. **kontrast**
- crop [V-COUNT-U10] To **crop** is to cut off unwanted parts of an image. **kadrować, przycinać**
- CSS [N-UNCOUNT-U12] **CSS** (cascading style sheets) is a simple language that decides how a web page looks. **kaskadowe arkusze stylów**

cycle [V-UNCOUNT-U5] To **cycle** a device on a network means to turn it off and then turn it on again or to unplug it from its power source. **wyłączyć i ponownie włączyć**

data [N-UNCOUNT-U1] **Data** is information that can be entered into a computer. **dane**

data processing [N-UNCOUNT-U1] **Data processing** is the act of entering, using or manipulating data with computers. **przetwarzanie danych**

database [N-COUNT-U11] A **database** is a large group of data organized in a computer system. It allows you to search and find information easily. **baza danych**

dedicated system [N-COUNT-U14] A **dedicated system** includes all the necessary components of videoconferencing together as a set. **system zindywidualizowany**

desktop [N-COUNT-U6] A computer **desktop** is everything that a user sees on a computer screen. **pulpit**

desktop computer [N-COUNT-U2] A **desktop computer** is a computer that is small enough to use at a desk, but too big to carry around. **komputer stacjonarny**

desktop publishing software [N-UNCOUNT-U13] **Desktop publishing software** is a computer program that is used to make page layouts. **program edytorski**

desktop publishing [N-UNCOUNT-U13] **Desktop publishing** is the art of using computers to design finished, printable documents. **poligrafia komputerowa (przygotowywanie tekstów i ilustracji do druku)**

DHCP (Dynamic Host Configuration Protocol) [N-COUNT-U5] The **DHCP** is a system for computer networks to receive IP addresses and other configuration information. **protokół DHCP (standard komunikacyjny umożliwiający komputerom uzyskanie od serwera danych konfiguracyjnych)**

digital certificate [N-COUNT-U15] A **digital certificate** is an electronic document that proves an online business or person is who that business or person claims to be. **certyfiakat cyfrowy**

disk drive [N-COUNT-U3] A **disk drive** reads information from a magnetic spinning disc. **napęd dyskowy**

document [N-COUNT-U7] A **document** is a file created on a word processing program. **dokument**

document sharing [N-UNCOUNT-U14] **Document sharing** is a feature of some videoconferencing systems. It allows everyone participating in the videoconference to look at and edit the same document. **udostępnianie dokumentów**

domain name [N-COUNT-U8] A **domain name** is a set of words and letters that identify a company or address on the Internet. **nazwa domeny**

drag [V-UNCOUNT-U6] To **drag** files, folders or icons is to move them around on a desktop. **przeciągnąć**

e-commerce [N-UNCOUNT-U15] **E-commerce** is the purchase or sale of items on the Internet. **handel internetowy**

echo-cancellation [N-UNCOUNT-U14] **Echo-cancellation** is a process that reduces the amount of echo heard by participants of a videoconference. **system redukcji pogłosu (np. w czasie wideokonferencji)**

electronic page [N-COUNT-U13] An **electronic page** is a computerized version of a piece of paper. **strona elektroniczna**

electronic paper [N-COUNT-U13] **Electronic paper** is a special digital screen that can be read like paper. **papier elektroniczny**

electrostatic printing [N-UNCOUNT-U13] **Electrostatic printing** is a method that uses the forces of electricity to print. **drukowanie elektrostatyczne**

email address [N-COUNT-U8] An **email address** is a location to which electronic messages can be delivered. **adres mailowy**

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- email client [N-COUNT-U8] An **email client** is a program that receives, sends and stores email on a computer. **klient poczty elektronicznej**
- encoding [N-UNCOUNT-U1] **Encoding** is the act of changing data so that no one can read it until it is changed again. **kodowanie**
- expansion cards [N-COUNT-U3] **Expansion cards** are extra circuit boards that are used to increase the functions of a computer. **karty rozszerzenia**
- exposure [N-COUNT-U10] An **exposure** is the length of time film is open to light when taking a picture. **czas naświetlania, ekspozycja**
- fan [N-COUNT-U9] A **fan** moves cool air onto computer components inside the case. **wiatrak**
- FAQs [N-COUNT-U15] **FAQs** (Frequently Asked Questions) are a set of questions and answers provided on a website to give users information they commonly want to know. **często zadawane pytania**
- field [N-COUNT-U11] A **field** is a category in a database that holds a particular type of information. **pole (w bazie danych)**
- folder [N-COUNT-U6] A **folder** holds and organizes files and documents on a computer. **folder, katalog**
- font [N-COUNT-U7] **Font** is the style of the typed characters on a document. **czcionka**
- format [N-COUNT-U7] A **format** is a file type. Different file formats might not work in different programs. **format**
- formatting [N-UNCOUNT-U7] **Formatting** is the design of the words on a document. **formatowanie**
- formula [N-COUNT-U11] A **formula** is any mathematical calculation that you perform in a spreadsheet. **formuła, wzór**
- function [N-COUNT-U11] A **function** is a mathematical instruction that performs a specific calculation in a spreadsheet, such as adding a set of values. **funkcja**
- functionality [N-COUNT-U12] **Functionality** is the ability of different elements of a website to work together. **funkcjonalność**
- graphic communications [N-UNCOUNT-U13] **Graphic communications** is the study of sending and receiving visual messages. **komunikacja wizualna**
- graphic editing program [N-COUNT-U10] A **graphic editing program** is a computer program that lets you change different aspects of an image. **program do edycji obrazu**
- Graphical User Interface [N-COUNT-U6] A **graphical user interface** (GUI) is an operating system that uses icons to represent programs and files and allow users to access to them. **graficzny interfejs użytkownika**
- graphics [N-COUNT-U10] **Graphics** are images on a computer, in a book or magazine, etc. **grafika**
- handheld PC [N-COUNT-U2] A **handheld PC** is a computer that is smaller, slower and less powerful than a laptop and is used to browse the Internet and check email. **komputer podręczny**
- hard drive [N-COUNT-U3] A **hard drive** stores data electronically. **twardy dysk**
- hardware [N-COUNT-U1] **Hardware** refers to the physical parts of a computer. **sprzęt komputerowy**
- heat sink [N-COUNT-U3] A **heat sink** transfers heat away from nearby components of a computer. **radiator (urządzenie odprowadzające ciepło z elementu, z którym się styka, do otoczenia)**
- HTML [N-UNCOUNT-U9] **HTML** (Hypertext Markup Language) is a computer language that is used to construct web sites on the Internet. **hipertekstowy język znaczników (język do tworzenia stron www)**

http [N-UNCOUNT-U9] An **http** is a part of an Internet address that allows a computer to connect to the site. **protokół transmisji hipertekstu**

hyperlink [N-COUNT-U9] A **hyperlink** is a word or image on a web page that you can click on to go to a different web page. **hiperłącze**

icon [N-COUNT-U6] An **icon** is a picture that represents something on a computer. **ikona**

information security [N-COUNT-U1] **Information security** refers to keeping information safe and preventing others from seeing it. **bezpieczeństwo informacji**

Internet [N-UNCOUNT-U5] The **Internet** is a worldwide network of computers. **internet**

IP (Internet Protocol) address [N-COUNT-U5] An **IP address** is a group of numbers that identify a computer on a network. **adres IP**

ISP [N-COUNT-U8] An **ISP** (Internet Service Provider) is a company that gives its customers access to the Internet, email addresses and data storage. **dostawca internetu**

JPEG [N-UNCOUNT-U10] **JPEG** (Joint Photographic Experts Group) is a type of computer file format used to store pictures on a computer. **JPEG (format zapisu obrazu)**

keyboard [N-COUNT-U4] A **keyboard** is a set of buttons that is used to enter information into a computer. **klawiatura**

laptop [N-COUNT-U2] A **laptop** is a computer that is small enough for you to carry around and use anywhere. **laptop**

layout [N-COUNT-U7] **Layout** is the way that items are arranged on a document. **układ**

LCD [N-COUNT-U4] An **LCD** (Liquid Crystal Display) is a type of display that is created by liquid crystals and that is used in thin monitors. **wyświetlacz ciekłokrystaliczny**

local area network (LAN) [N-COUNT-U5] A **local area network** is a network that connects a small group of computers. **lokalna sieć komputerowa**

macro [N-COUNT-U7] A **macro** is a short keystroke that performs a predetermined action. **makro (algorytm komputerowy)**

mainframe [N-COUNT-U2] A **mainframe** is a very powerful computer that can process large amounts of data. **komputer typu mainframe (przystosowany do pracy z wieloma terminalami)**

maximize [V-UNCOUNT-U6] To **maximize** a window is to make it fill an entire computer screen or desktop. **maksymalizować**

meta tag [N-COUNT] A **meta tag** is text that is used in the codes of a web page to provide information about the site to search engines. **meta znacznik**

microphone [N-COUNT-U4] A **microphone** is a device that is used to record sound. **mikrofon**

minimize [V-UNCOUNT-U6] To **minimize** a window is to make it leave the screen without closing the window. **minimalizować**

monitor [N-COUNT-U4-U14] A **monitor** is a screen that displays text, video, or images. **monitor**

motherboard [N-COUNT-U3] A **motherboard** is a firm slotted board onto which computer circuitry is attached. **plyta główna**

mouse [N-COUNT-U4] A **mouse** is a small device that is used to move the cursor and select items on a computer screen. **mysz komputerowa**

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- multipoint videoconference [N-COUNT-U14] A **multipoint videoconference** is a videoconference among people in three or more different locations. **wideokonferencja wielopunktowa**
- navigation [N-COUNT-U12] **Navigation** is the act of using and finding things on a website. **poruszanie się po witrynie internetowej**
- network [N-COUNT-U5] A **network** is a group of computers that are connected in order to share data or communicate. **sieć**
- offset lithography [N-UNCOUNT-U13] **Offset lithography** is a common form of printing. **druk offsetowy**
- online [ADJ-COUNT-U1] If a computer is **online**, it is connected to the Internet. **połączony z internetem**
- operating system (OS) [N-COUNT-U6] The **operating system** is the software that controls a computer. **system operacyjny**
- operator [N-COUNT-U11] An **operator** is a symbol in a formula that performs a particular calculation, such as a plus sign (+). **funktor operacji, symbol rodzaju operacji**
- page layout [V-INT-U13] **Page layout** is the process of arranging text and graphics on a page. **układ strony**
- page view [N-COUNT-U15] A **page view** is a request from a computer to load a page of a web site. They can be counted to analyze the number of people viewing a website. **odstona, pobranie strony internetowej do przeglądarki użytkownika**
- password [N-COUNT-U8] A **password** is a set of letters and/or numbers that allow someone to use or access something on a computer. **hasło**
- PDA [N-COUNT-U2] A **PDA** (Personal Digital Assistant) is a small computer that is used to organize a person's schedules and information. **komputer kieszonkowy, palmtop**
- peripheral [N-COUNT-U4] A **peripheral** is a device that can be connected to a computer. **urządzenie peryferyjne**
- pixel [N-COUNT-U10] A **pixel** is one of the small dots that make up an image on a computer or television screen. **piksel**
- pointer [N-COUNT-U6] A **pointer** is a small arrow that lets a user choose what to do on a computer. **wskaźnik**
- POP3 [N-COUNT-U8] A **POP3** (Post Office Protocol) is a method that allows computer users to receive email from a server. **protokół wymiany poczty elektronicznej typu 3**
- power supply [N-COUNT-U3] A **power supply** delivers electricity to all parts of a computer. **zasilanie**
- printer [N-COUNT-U4] A **printer** is a device that is used by a computer to transfer ink onto paper. **drukarka**
- processor [N-COUNT-U3] A **processor** carries out the instructions of computer programs. **procesor**
- quality assurance [N-UNCOUNT-U1] **Quality assurance** is the act of checking products for problems. **zapewnienie jakości**
- query [N-COUNT-U11] A **query** is a search that locates all information of a specific type in a database. **zapytanie (do bazy danych)**
- RAM [N-UNCOUNT-U3] **RAM** (Random Access Memory) is memory that can be quickly accessed. **pamięć RAM, pamięć o dostępie swobodnym**
- resize [V-COUNT-U10] To **resize** is to make an image on a computer bigger or smaller. **zmienić rozmiar**
- resolution [N-UNCOUNT-U10] **Resolution** is the ability of a computer or camera to produce a clear and detailed image. **rozdzielczość**

router [N-COUNT-U5] A **router** is a device that allows more than one computer to connect to a network at the same time.  
**ruter, urządzenie trasujące**

scanner [N-COUNT-U4] A **scanner** is a device that is used for transferring printed documents and pictures into a computer system. **skaner**

search engine [N-COUNT] A **search engine** is a computer program that allows people to search for particular information, products, etc. on the Internet. **wyszukiwarka internetowa**

server [N-COUNT-U2] A **server** is a computer that connects many computers to hardware. **serwer**

shopping cart [N-COUNT-U15] A **shopping cart** is a part of an online store that displays items that a consumer has selected for purchase, but has not yet paid for. **koszyk**

shortcut [N-COUNT-U6] A **shortcut** is an icon that has been moved to a desktop to make opening a file or program easier.  
**skrót**

software [N-UNCOUNT-U1] **Software** is a program or instruction that makes a computer perform a specific task.  
**oprogramowanie**

sort [V-INT-U11] To **sort** is to arrange the information in a database in a specific way. **sortować**

spell check [N-UNCOUNT-U7] **Spell check** is a function that reviews a document for spelling errors. **funkcja sprawdzania pisowni**

spreadsheet [N-COUNT-U11] A **spreadsheet** is a computer program that organizes information and performs calculations.  
**arkusz kalkulacyjny**

SMTP [N-COUNT-U8] A **SMTP** (Simple Mail Transfer Protocol) is a method that allows computer users to send emails to other users. **prosty protokół przesyłania poczty**

supercomputer [N-COUNT-U2] A **supercomputer** is a large computer that is built to process large amounts of information at a higher speed than other computers can handle. **superkomputer**

table [N-COUNT-U11] A **table** is a single collection or arrangement of information in a database. **tabela**

technical support [N-UNCOUNT-U1] **Technical support** is the task of helping people use and understand technology.  
**pomoc techniczna**

template [N-COUNT-U7] A **template** is blank layout for certain types of documents. **szablon, matryca**

tint [N-COUNT-U10] A **tint** is a small amount of a color in something. **odcień**

touch screen [N-COUNT-U4] A **touch screen** is a monitor that lets users interact with the computer by touching the screen.  
**ekran dotykowy**

traffic [N-UNCOUNT-U15] **Traffic** is the total number of users that go to and view a website in a certain amount of time.  
**ruch (w sieci)**

URL [N-COUNT-U9] A **URL** (Uniform Resource Locator) is the text and symbols that form a web address. **ujednolicony format adresowania zasobów stosowany w internecie**

usability [N-UNCOUNT-U12] **Usability** is how easy it is for a person to use a website. **użyteczność**

USB [N-COUNT-U4] **USB** (Universal Serial Bus) is a commonly used type of connection or port to connect a peripheral to a computer. **komputerowy port komunikacyjny**

username [N-UNCOUNT-U8] A **username** is a name or code that identifies a person on a computer and allows that person to access his or her files. **nazwa użytkownika**

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- video bridge [N-COUNT-U14] A **video bridge** is a device that allows you to hold multipoint videoconferences. It connects calls from several different locations. **urządzenie umożliwiające wideokonferencje wielopunktowe**
- videoconference [N-COUNT-U14] A **videoconference** is a meeting or conversation between two or more people in different locations using computer technology. **wideokonferencja**
- visibility [N-UNCOUNT-U12] **Visibility** is how easily people find a website using search engines, based on how many other websites link to it. **widoczność**
- web browser [N-COUNT-U9] A **web browser** is a computer program that allows people to look at web pages on the Internet. **przeglądarka internetowa**
- web design [N-UNCOUNT-U12] **Web design** is the act or practice of determining how a website looks. **projektowanie stron internetowych**
- web development [N-UNCOUNT-U12] **Web development** is the act or practice of determining how a website works. **tworzenie stron internetowych**
- web host [N-COUNT-U9] A **web host** is a company that provides the space for a web site on the Internet. **host**
- web site [N-COUNT-U9] A **web site** is a collection of related pages on the Internet that contains information, pictures, etc. and is usually published by a person, group, or company. **witryna sieci WWW**
- webcam [N-COUNT-U14] A **webcam** is a small camera that connects to a computer. It broadcasts sound and video on the Internet. **kamera internetowa**
- webmail [N-UNCOUNT-U8] **Webmail** is an email service that people access through a web browser, and which sends and receives email but does not store it on computers. **aplikacja pozwalająca na korzystanie z poczty elektronicznej przy użyciu przeglądarki internetowej**
- window [N-COUNT-U6] A **window** is a rectangle on the desktop of a computer monitor that displays a file or program. Its contents are independent of the desktop screen. **okno**
- wireless Local Area Network (WLAN) [N-COUNT-U5] A **wireless local area network** is a network that connects computers to a network without cables. **bezprzewodowa sieć lokalna**
- word processing program [N-COUNT-U7] People use **word processing programs** to write on computers. **edytor tekstu**
- worksheet [N-COUNT-U11] A **worksheet** is a single page of a spreadsheet. **arkusz**
- workstation [N-COUNT-U2] A **workstation** is a very fast computer that runs powerful work programs. **stacja robocza**
- www [N-UNCOUNT-U9] The **www** (World Wide Web) is the system of web pages, information, pictures, etc. that is available on the Internet. **sieć ogóln światowa**